

Regulations made under section 56 of the Articles of Association of the Campaign for Nuclear Disarmament

Original version - 7 November 1996

Updated following CND Conferences and AGM's 1997, 1998, 1999, 2001, 2002, CND Council July 2003.

With effect from 1 April 1998

Part One: Explanatory

- 1.1 Under the incorporation of CND these regulations replace those parts of the constitution and standing orders of the unincorporate Campaign for Nuclear Disarmament which are not replaced by the Memorandum and Articles of Association of the incorporated Campaign for Nuclear Disarmament. These regulations are supplementary to the Memorandum and Articles of Association, which are the primary governing documents of the Campaign.
- 1.2 Where the Memorandum and articles and these regulations are silent reference may be made to the documents and decisions of CND prior to incorporation.
- 1.3 Unless otherwise stated these regulations may be altered by simple majority at a meeting of CND Council.

Part Two: Representative Organisations

(Regulations made under Article 56, see also Articles 7 & 8)

This Part may only be altered by an amending resolution (which may not itself be amended) passed at CND AGM by a two thirds majority of those present and entitled to vote, as provided for under Article 13(b).

- 2.1 The representative organisations of CND shall be defined as CND National Organisations, Regional Organisations, Area Organisations, Groups, Specialist Sections, Youth CND and Student CND. Representative organisations must have at least 2 Company Members as officers to become Organisational Company Members and receive their voting entitlement
- 2.2 A CND National Organisation shall be defined as an association of Regions, Areas, Groups, affiliated organisations and individual members. The boundaries of a CND National Organisation shall be defined by agreement between adjacent CND Regions or CND National Organisations and by the approval of CND Council.
- 2.3 CND National Organisations shall hold an AGM to which all constituent Groups and individual members shall be invited with at least two weeks' notice and at which the executive committee shall be elected and if not dealt with at another properly convened meeting of the organisation CND Conference and AGM business shall be dealt with.
- 2.4 CND National Organisations shall help to promote activity among Groups in their area and assist the setting up of new Groups where none exist.
- 2.5 CND National Organisations shall be entitled to levy, collect and retain fees and subscriptions from constituent organisations and members within their boundaries.

- 2.6 CND National Organisations shall pay an annual subscription to CND (as specified in article 4), this sum to be determined by CND Council.
- 2.7 Any CND National Organisation shall have, if it wishes, the option of assuming the status of a CND Regional Organisation.
- 2.8 The constituent organisations and members of a CND National Organisation shall be understood to hold the status of CND Representative Organisations and Company Members of CND respectively, provided they comply with the Memorandum and Articles of CND and with these regulations.
- 2.9 CND National Organisations shall have the same entitlements under these regulations as CND Regional Organisations.
- 2.10 CND Regional Organisations shall campaign in a geographical area whose boundaries shall be defined by agreement between adjacent CND Regional Organisations or CND National Organisations and by the approval of CND Council. Such organisations shall pay an annual subscription to CND (as specified in article 4), this sum to be determined by CND Council.
- 2.11 A CND Area Organisation shall campaign in a geographical area whose boundaries shall be defined by agreement between adjacent CND Area Organisations, the CND Regional Organisation within whose boundaries the area is situated and by approval of CND Council. Such organisations shall pay an annual subscription to CND (as specified in article 4), this sum to be determined by CND Council.
- 2.12 CND Regional and Area Organisations shall hold an AGM to which all constituent Groups and individual members shall be invited with at least two weeks' notice and at which the executive committee shall be elected and if not dealt with at another properly convened meeting of the organisation CND Conference and AGM business shall be dealt with.
- 2.13 CND Regional and Area Organisations shall help to promote activity among Groups in their area and assist the setting up of new Groups where none exist.
- 2.14 A CND Group shall campaign in a locality or centre of activity. Its area of work shall be defined by the Group itself, subject to agreement with other adjacent Groups, if any.
- 2.15 A CND Group shall be entitled to representation at the AGM of its National, Regional and/or Area Organisation and at CND Conference and AGM as outlined in regulation 3.4 & 3.5, provided that:
 - a) It complies with CND policy as decided by CND Conference and AGM;
 - b) It is recognized by CND Council;
 - c) It has a minimum of ten supporters;
 - d) It includes among its meetings every year an AGM to which all members and supporters shall be invited with at least two weeks' notice and at which the officers shall be elected of whom two must be paid up Company Members of CND and if not dealt with at another properly convened meeting of the Group CND Conference and AGM business shall be dealt with;
 - e) It contributes an annual subscription to CND (as specified in article 4), or to its CND National Organisation, this sum to be determined by CND Council.
- 2.16 CND Specialist Sections shall consist of members and supporters of CND with knowledge and associations in a particular field and approved by CND Council. The CND Specialist Sections shall serve to further the aims of CND within their own sphere of interest.

- 2.17 CND Specialist Sections shall hold an AGM to which all organisations within the particular field shall be invited to send delegates and where relevant, individual members of the Specialist Section shall be invited. At this meeting the executive committee shall be elected and if not dealt with at another properly convened meeting of the organisation CND Conference and AGM business shall be dealt with.
- 2.18 Youth CND shall consist of members and supporters of CND of or under 25 years of age including students taking further and higher education courses. Youth CND shall serve to further the aims of CND among young people
- 2.19 Youth CND shall have a National Committee.
- 2.20 Youth CND is entitled to receive a grant from CND to finance its activities, the amount to be determined by CND Council with due consideration to the finances of CND and the significance of Youth activities to the Campaign.
- 2.21 The constituent organisations and members of Youth CND shall be understood to hold the status of CND Representative Organisations and Company Members of CND respectively, provided they comply with the Memorandum and Articles of CND and with these regulations.
- 2.22 Student CND shall consist of members and supporters of CND who are students taking further and higher education courses. Student CND shall serve to further the aims of CND among students.
- 2.23 Student CND is entitled to receive a grant from CND to finance its activities, the amount to be determined by CND Council with due consideration to the finances of CND and the significance of Student activities to the Campaign.
- 2.24 The constituent organisations and members of Student CND shall be understood to hold the status of CND Representative Organisations and Company Members of CND respectively, provided they comply with the Memorandum and Articles of CND and with these regulations.
- 2.25 All representative organisations of CND shall be encouraged to promote as far as possible individual membership of CND and affiliation to CND.
- 2.26 The relationship between CND and each one of its Representative Organisations will be governed by a charter (as specified in article 7) which shall contain, but is not limited to:
- a) A licence to use the name Campaign for Nuclear Disarmament, the abbreviation CND and any associated styles and logotypes within the respective geographic, demographic or interest area.
 - b) A right to be identified as a representative organisation of CND with regard to CND's internal democracy and decision making process and to hold themselves to be a representative organisation of CND in all publicity and communications.
 - c) A duty to comply with these regulations and the Memorandum and Articles of Association of CND
 - d) A duty to comply with the decisions of CND Conference and AGM.
 - e) If in receipt of CND finance, a duty to report to CND Council.

Part Three: CND Conference and AGM

(Refer also to articles 10-31)

This Part may only be altered by an amending resolution (which may not itself be amended) passed at CND AGM by a two thirds majority of those present and entitled to vote, as provided for under Article 13(b).

- 3.1 Policy & Strategy: CND policy shall be decided by CND Annual Conference. The CND Council shall be responsible between Conferences for the overall policy and strategy of the campaign, and for its practical application.
- 3.2 As a company Limited by Guarantee CND has a duty to do everything specified in article 11 at its AGM.
- 3.3 CND's AGM shall take place in association with CND Conference on the same day and at the same venue.
- 3.4 Representation and Voting Rights at CND AGM.
(Regulation made under article 56, see also article 20)
- a) CND Specialist Sections shall be entitled to five votes each.
 - b) A CND Region, or that aggregate of CND Areas which collectively constitutes or replaces a CND region, shall be entitled to five votes.
 - c) CND Groups, which shall be entitled to one vote for every 5 members of the Group who are also Company Members of CND, subject to a minimum of one vote and a maximum of five votes. For the avoidance of doubt, Groups with 2-9 Company members are entitled to one vote. Representative organisations may send as many delegates as they wish, up to their voting entitlement.
 - d) Each organisation affiliated to CND (Company Member organisations under article 5) may send one to three delegates to CND AGM, to be determined by CND Council, and shall be entitled to one vote each in either case.
 - e) Individual (paid-up) Company Members of CND may attend CND AGM and shall be entitled to one vote each.
 - f) In all cases entitlement to attend CND AGM is conditional on the appropriate annual subscription (as specified in article 4) being paid to CND on or before the last date for receipt of delegates' applications to attend.
 - g) Voting shall be by show of cards unless a poll is called for under Article 25, in which case cards shall be counted by CND Conference workers and totals for and against the resolution (and any abstentions) shall be communicated to the chair of CND AGM who shall announce the respective totals and the result of the resolution and ensure that these totals and the result are recorded.
- 3.5 Representation and Voting Rights at CND Conference.
Representation and voting rights at CND Conference shall be the same as at CND AGM, subject to the payment of the appropriate registration fee.
- 3.6 Observers
(see also article 31)
- a) Observers, who need not be members of CND, may attend CND Conference and AGM subject to the payment of the appropriate registration fee, but shall not be entitled to vote.
 - b) Observers are not entitled to speak but may be allowed to do so at the discretion of the chairperson of Conference and AGM.
- 3.7 Conference Business
- a) Resolutions: Representative organisations of CND, CND Council and CND affiliates may propose up to two resolutions for discussion at CND Conference or AGM. Individual Company Members of CND may propose one resolution.
 - b) Amendments: Up to two Amendments to resolutions proposed for CND Conference or AGM may be submitted only by representative organisations of CND.

- c) Timetable: Details of arrangements for CND Conference and AGM, including deadlines for submission of resolutions, amendments and nominations for CND Council, shall be circulated within the Campaign at least two months in advance of CND Conference and AGM.
- d) A strategy debate shall be held as the final debate. The resulting Statement of Aims and Strategic Objectives shall be the primary guide to CND Council when deciding the campaigning activities of the following year.

3.8 Amendment to the Memorandum and Articles

The Memorandum and Articles of Association of CND may only be altered as specified in Article 13(a)

Part Four: CND Council

(refer also to articles 32-55)

This Part may only be altered by an amending resolution (which may not itself be amended) passed at CND AGM by a two thirds majority of those present and entitled to vote, as provided for under Article 13(b).

4.1 Membership (regulation made under article 56, see also article 32)

CND Council shall comprise:

- a) the officers of CND, one chairperson, three vice-chairpersons and one treasurer elected at CND AGM, and;
- b) Twenty ordinary members elected by CND AGM, and;
- c) Three delegates appointed from each CND region or from each aggregate of areas which collectively constitutes or replaces a CND region, and;
- d) One delegate from each CND specialist section, and;
- e) Three delegates appointed by Youth CND and;
- f) One delegate from Student CND, and;
- g) Employees of CND who shall have no voting rights.

Where there are insufficient candidates for an election to any Officer or Council post, candidates must be endorsed by 50% of those voting to be elected.

4.2 Nomination to Council

Individual and organisational Company Members and affiliated Company Members shall be entitled to submit nominations for Officers and members of Council to be elected at CND AGM. All nominations will be accepted unless the nominee is ineligible, as described in Article 39

4.3 CND Council shall be responsible for engaging members of staff for CND and for agreeing with them and their trade unions on wages & conditions of work.

4.4 Observers

(see also article 55)

- a) Observers, who need not be members of CND, may attend CND Council but shall not be entitled to vote.
- b) Observers are not entitled to speak but may be allowed to do so at the discretion of the chairperson of Council.

Part Five: CND Council Sub Groups

(refer also to article 52)

5.1 The chairperson may attend the meetings of all sub Groups of Council but may only vote on sub Groups where she (or he) is a designated member.

5.2 (a) Finance and Administration Group shall comprise:

- i) the treasurer;
- ii) one other officer;
- iii) two members elected from CND Council;
- iv) a member appointed by the regions and areas who must also be a member of CND Council;
- v) one member who is also a member of campaigns Group who is elected by CND Council to serve on both committees i.e. the same person mentioned in 5.3 (a) (iii) below;
- vi) relevant CND employees in a non-voting capacity.

Finance and Administration Group shall elect a chair from among their number.

5.2 (b) Finance and Administration Group shall meet at CND Council and between Councils as necessary. It shall consider all aspects of finance and make recommendations to CND Council via the Treasurer. It shall draft CND's annual budget.

5.3 (a) Campaigns Group shall comprise:

- i) two officers;
- ii) four members elected from CND Council;
- iii) one member who is also a member of finance Group who is elected by CND Council to serve on both committees i.e. the same person mentioned in 5.2 (a) (v) above;
- iv) relevant CND employees in a non-voting capacity.

Campaigns Group shall elect a chair and a budget holder from among their number.

5.3 (b) Campaigns Group shall meet at CND Council and between Councils as necessary. It shall, subject to financial controls, consider all aspects of campaigning within the priorities set by CND Conference and guidelines set by CND Council.

5.4 (a) International Advisory Group shall comprise:

- i) the Chair (ex-officio) and one other nominated officer;
- ii) two members elected from CND Council, one of whom would be the Treasurer;
- iii) one cross-over person between Campaigns Group and IAG;
- iv) the international voluntary worker;
- v) the chosen representatives of the nations;
- vi) one additional worker, if this involves no additional cost.

It shall elect a chair and budget holder from among its number.

5.4 (b) International Advisory Group shall meet at CND Council and its members will consult each other at other times. It shall, subject to financial controls, with due consideration of campaigning priorities set by CND Conference, and guidelines set by CND Council, build links with other like minded organisations around the world. It shall inform CND Council what is happening in peace movements worldwide.

5.4 (c) A co-ordinating group shall consist of the members of both Campaigns Group and IAG and shall include the Chair, two Vice-Chairs, one of whom would be responsible for Campaigns and the other for International, two representatives of the nations, the campaigns staff and the international voluntary worker. The co-ordinating group shall meet twice a year.

- 5.5 (a) The Conference Arrangements Working Group shall comprise:
- i) one officer;
 - ii) two members elected from CND Council and;
 - iii) relevant CND employees in a non-voting capacity.
- It shall choose a chair and a budget holder from among its number.
- (b) The Conference Arrangements Working Group shall plan CND Conference and AGM according to Conference standing orders and during CND Conference and AGM shall serve as the standing orders committee.
- 5.6 The sub-groups described in regulations 5.1-5.5 inclusive may invite others to attend a particular meeting, with speaking rights but without voting rights.
- 5.7 There shall be a Staff Welfare Group of up to four persons nominated by Council and/or staff and elected by the staff.
- 5.8 (a) There shall be a Management Sub Committee made up of:
- i) all officers;
 - ii) representatives of the staff.
- (b) The Management Sub Committee shall manage the general day-to-day running of the National Office.
- 5.9 The officers shall meet together as often as necessary.
- 5.10 CND Council may set up other sub-Groups to achieve a specific aim, with their terms of reference, composition and duration as specified in a resolution.

Part Six: Specialist Sections

(regulations made under article 56, see also articles 7& 8)

- 6.1 Trade Union CND is the specialist section working within the Trade Unions to raise the profile of CND within those trade unions, with particular emphasis on CND priorities as set by CND Conference.
- 6.2 Christian CND is the specialist section working within the wider Christian community to raise the profile of CND within that community, with particular emphasis on CND priorities as set by CND Conference.
- 6.3 Labour CND is the specialist section working within the Labour Party to raise the profile of CND within that party, with particular emphasis on CND priorities as set by CND Conference.
- 6.4 Ex-Services CND is the specialist section for people who have served in the Armed Forces.

Part Seven: Standing orders of Conference and AGM

(regulations made under article 56, see also article 15)

PART 1:

PREPARATIONS FOR ANNUAL CONFERENCE

Appointment of the Conference Arrangements Working Group

1. The CND Council shall set up a Conference Arrangements Working Group (CAWG) which will be responsible for the advance planning and organisation of Annual Conference including the timetable, the selection of resolutions and amendments for debate and ensuring that the agenda allows adequate time for discussion of important subjects. CAWG should, whenever practicable, refer its decisions to Council for approval.

2. During the Conference the CAWG shall constitute itself as a Steering Committee which shall, in consultation with the Officers and in accordance with these Standing Orders, plan the conduct of the Conference and decide questions concerning the Agenda.

3. Standing Orders may be amended by CND National Council.

Arrangement of Business and Final Agenda

4. Resolutions for possible inclusion in the Conference Agenda shall be submitted in accordance with Part 3 point 3.7 of the Regulations made under Section 56 of the Articles of Association of the Campaign for Nuclear Disarmament.

5. The CAWG shall publish a preliminary Conference Agenda. It shall exclude resolutions for any of the following reasons:

- a) Omnibus resolutions.
- b) Resolutions which are factually incorrect, unconstitutional or illegible.

6. All resolutions received shall be classified into one of three sections:

i) Amendments to the Regulations which can be submitted at every CND Conference (subject to SO8c) and must be specific.

ii) Policy and Organisation resolutions which can also be submitted at every CND Conference (subject to SO8c) and which shall not exceed 350 words in length.

iii) Strategy Resolutions which shall be governed by the following rules:

a) Strategy Resolutions shall be defined as those which seek to amend the CND Mission Statement, or the Strategic Objectives, or the Sub-Objectives, or which seek to alter the prioritisation of external Strategic Objectives.

b) Strategic Sub-Objectives shall be open to amendment every year at CND Conference (subject to SO8c).

c) The CND Statement of Aims, Strategic Objectives and the order of priority of external Strategic Objectives shall ordinarily be open to amendment every 3 years at CND Conference. However, they can be amended at CND Conference sooner than this if so determined by CND Council or, under exceptional circumstances by CND Officers.

d) Amendments to the content of the CND Statement of Aims, the Strategic Objectives or the Sub-Objectives shall not significantly alter the length of what is amended. The final arbiter of what is "significant" shall be CND Council or any body to which it delegates such power.

e) CND shall not have more than 4 external Strategic Objectives and not more than 3 internal Strategic Objectives at any one time.

f) Strategic Objectives shall contain not less than 2 and not more than 5 Sub-Objectives at any one time.

g) The CND Statement of Aims shall not be longer than 120 words at any one time.

7. The CAWG shall have the power to edit and rewrite resolutions so as to:

- a) Improve the expression of the resolution or remove inaccuracy.
- b) State and clarify the policies and alternative options before the Conference so that the issues to be debated are substantial, clear and precise.
- c) In all cases the CAWG must obtain the agreement of the proposers.
- d) None of the above shall apply to Amendments to the Regulations.

8. All in-order resolutions submitted will go forward to Conference. The CAWG will conduct any necessary compositing of resolutions. No composite resolution shall exceed 350 words in length for the Policy and Organisation Section. The CAWG shall give priority in its selection of motions to resolutions which:

- a) Do not merely reiterate existing policy.
- b) Do not have preambles containing restatements of existing policy, or lengthy political polemic.
- c) Do not cover matters debated at previous Annual Conference, unless there are exceptional circumstances

9. Representative organisations of CND may each submit up to two amendments to the resolutions on the Interim Agenda. In selecting amendments to go onto the Final Agenda the CAWG shall operate under the same rules and guidelines as for the resolutions. No amendment shall be selected which introduces new matter outside the scope of the resolution, or which negates the sense of the whole resolution, or which lengthens the resolution by more than 50 words for the Policy and Organisation Section.

10. The CAWG shall make provision on the Final Agenda for

- a) Presentation of the CAWG report.
- b) Presentation from the officers on the progress and work of CND.
- c) The annual statement of accounts.
- d) The Treasurer's report.
- e) Amendments to the Regulations.
- f) Resolutions and amendments.
- g) A Strategy debate
- h) Emergency resolutions.
- i) Election or endorsement of officers and CND Council members.

Emergency Resolutions

11. Emergency resolutions may be submitted to CAWG in writing, to arrive at CND National Office before 5pm on the Monday preceding Conference. No emergency resolutions will be accepted after this date. Emergency resolutions must relate to events occurring since the closing date for resolutions and must be brief and specific. They must be submitted by properly accredited organisations. No organisation may submit more than one emergency resolution.

PART 2: THE CONDUCT OF CONFERENCE

Order of business

12. No changes or additions to the order of business set out in the Final Agenda shall be allowed except by:

- a) The suspension of Standing Orders under SO 25.
- b) A proposal from the Steering Committee accepted by Conference.

Rules for discussion

13. The CAWG shall set time limits for speeches which shall be set out in the Final Agenda. These limits may be reduced by the Steering Committee or by the Chairperson, if in their opinion the timetable demands it.

14. If, after a resolution has been proposed, there is no speech against, the Chairperson may, at his or her discretion, put the resolution straight to the vote.

15. The proposer of a resolution shall have the right to reply to the debate immediately before the vote is taken, unless the procedure in SO 14 is being invoked. A speaker exercising the right of reply shall not introduce new matter.

16. A resolution or amendment, once on the Final Agenda, may not be withdrawn except by leave of Conference.

17. Except as provided for in SO 15 no one shall speak more than once to any resolution or amendment.

18. Except in the case of formal speeches by the Chairperson, all speeches in the debate shall be made from a microphone provided for that purpose.

19. Speakers shall be selected by the Chairperson, from those who indicate their wish to speak. In choosing speakers the Chairperson shall attempt to provide a balanced debate between different viewpoints, and in particular shall attempt to call speakers alternately for and against. The Chairperson shall also have regard to the number of times a person has already been called to speak.

20. The steering committee will assist the Chairperson (who will have the final say) in organising the voting on amendments to resolutions to avoid contradictory resolutions. It will aim to facilitate the moving of procedural resolutions to avoid unnecessary time loss during debates.

21. Votes shall be taken by a show of voting cards. The Chair will, in the first instance, be responsible for deciding the outcome of a vote, but a count by tellers will be carried out if requested by the Chair or by 30 voting delegates.

22. Whenever the Chairperson speaks any person speaking shall immediately give way.

23. The following procedural resolutions shall be immediately put to the vote with no debate:

- a) A motion that the resolution be taken in parts (to be specified).
- b) A motion to refer the resolution under debate. The motion must specify the body to which the resolution is being referred.
- c) A motion to move next business.
- d) A motion that the debate should continue.
- e) A motion that the resolution should now be put.
- f) A challenge to the Chairperson's ruling.

Motions a), b), c), d), and e) are carried by a simple majority.
 Motion f) requires the support of two thirds present and voting to be carried.

No procedural resolution other than the above may be put.

Reports to Conference

- 24. All reports may be followed by questions from the floor. All or part of a report may be referred back to Council if the Conference so desires.

Points of Order

- 25. Any person may raise a point of order concerning these Standing Orders, and shall be entitled to be heard forthwith provided that they:
 - a) State the Standing Order covering the matter they wish to raise.
 - b) Have not previously raised a point of order in that debate.
 - c) Shall not speak for more than one minute. When the mover of a resolution has summed up no point of order may be raised until the vote has been taken.

Suspension of Standing Orders

- 26. Any of these Standing Orders may be suspended with two thirds of those present and voting to do so. The proposer of such a suspension shall be entitled to one minute to explain the reasons for the suspension. A spokesperson for the Steering Committee may then speak for one minute, after which the motion will be put to the vote.
- 27. Conference is the supreme decision making body of CND and it is expected that all resolutions passed be fully implemented. However, CND Council has the right to take into account practical considerations, particularly financial considerations, in considering such resolutions.

Speech time limits

Proposers of Resolutions: 5 minutes

Proposers of Amendments: 3 minutes (further contributors)

Speeches during debate: 3 minutes

Closing speaker 4 min.

The following are available as separate documents:

Part Eight: Standing orders of CND Council

(regulations made under article 56, see also article 45)

As currently adopted by CND Council

Part Nine Financial Systems and Controls

As currently adopted by CND Council

Part Ten: Responsibilities of CND Council

As currently adopted by CND Council

Part Eleven: The Charter

The Standard Charter was agreed under 2.26 at Council, July, 1998. Individual organisations may have variations on the standard.

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